



## 2L. PhD Progress Assessment Report

The progress assessment report is filled in by the principal supervisor and must be approved by the PhD student and PhD coordinator. Please note that this is a cumulative report. The progress report is confirmation that the project is moving ahead as planned. The progress report will be read in conjunction with the final/revised and approved PhD-plan.

Progress Assessment Report # <i>Please mark off the relevant progress assessment report</i>		
PAR #1 <i>26 months before completion of the PhD programme</i>	PAR #2 <i>14 months before completion of the PhD programme</i>	PAR #3 <i>6 months before completion of the PhD programme</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### 1. General information

Name:  UCPH user id:   
*If not available, date of birth*

Department:  Principal supervisor:

Has the final PhD plan been approved?  
*If not, please attach the final PhD plan for approval* Yes  No

### 2. Mandatory seminars

Has the mandatory start-up seminar been held?  
*Seminar ca 3 months after study start date* Yes  No

If **not**, please state date for planed seminar:

Has the mandatory status seminar been held?  
*Seminar ca 24 months after study start date* Yes  No

If **not**, please state date for planed seminar:

### 3. Passed and expected PhD courses

*Passed PhD courses means that the PhD School has approved the course as part of the student's PhD course portfolio and received a course certificate. Please make sure that the PhD Section has received a certificate for all passed courses*

Have you passed the mandatory PhD course  
"Responsible Conduct of Research"? Yes  No

State the summed ECTS of all passed coursework:

### Expected courses and ECTS

List expected course activities for the remaining part of the PhD programme. Please send in certificates and/or form 2B once completed. Passed and expected course work should sum up to approximately 30 ECTS.

Title of course	Institution & link	ECTS suggested

### 4. Change of scientific environment

Stays at and visits to other academic environments in Denmark (not UCPH) and/or abroad (min. 7 days)

Has the change of scientific environment been arranged?

Yes

No

If yes, please list below

Institution	Country	From (dd/mm/yyyy)	To (dd/mm/yyyy)

### 5. Knowledge dissemination and/or teaching activities

Please list below

Activity	Contribution	Approx. number of hours

### 6. Leave of absence

General leave, maternity leave, sick leave etc. Please list below

Reason	From (dd/mm/yyyy)	To (dd/mm/yyyy)

### 7. Part time work

If you work part time, please state the numbers of hours per week and the period

Reason	From (dd/mm/yyyy)	To (dd/mm/yyyy)

**8. Scientific progress in the reporting period (cumulative)**

**9. Plans for the coming reporting period (cumulative)**

*Inclusive research goals, course and dissemination activity and publications*

**Signatures (or confirmation by e-mail)**

*The progress assessment report must be approved by the principal supervisor, the PhD coordinator of the department and the student. Confirmation by e-mail must be attached, if no signatures on the form*

**1. Principal Supervisor**

Is the PhD student's progress in accordance with the PhD plan?

**Yes**

**No** – the PhD student will together with the supervisor(s) have focus on getting the PhD project back on track

**No** – a rectification plan is needed

*Please attach a report stating the reasons for the negative assessment.*

*You can find the rules for how to proceed with a negative progress assessment report here:*

*[www.science.ku.dk/english/research/phd/student/filer/regelsaet/Rectification\\_procedure.doc](http://www.science.ku.dk/english/research/phd/student/filer/regelsaet/Rectification_procedure.doc)*

Date:

Name:

Signature:

**2. PhD student**

The PhD student hereby confirms that he/she has seen the report and agrees with its contents and is provided adequate supervision.

**Yes**

**No**

Date:

Name:

Signature:

**3. PhD Coordinator**

The PhD student's progress is in accordance with the PhD plan

**Yes**

**No**

*If not, please contact the PhD section*

Date:

Name:

Signature:

Once you have completed the form and it is signed by all three parties, please save it as a Word or an OCR-readable (editable) PDF file and e-mail it to the PhD school at [phd@science.ku.dk](mailto:phd@science.ku.dk).

You can find your PhD coordinator here: [www.science.ku.dk/english/research/phd/student/contact/](http://www.science.ku.dk/english/research/phd/student/contact/)