



2N. Integrated MSc/PhD Progress Assessment Report

Date of enrolment before 2015

The progress assessment report is filled in by the **principal supervisor** and must be approved by the PhD student and PhD coordinator. Please note that this is a **cumulative** report. The progress report is confirmation that the project is moving ahead as planned. The progress report will be read in conjunction with the final/revised and approved PhD-plan.

Progress Assessment Report

Please mark off the relevant progress assessment report

- PAR #1 – 12 months after commencing the PhD programme
- PAR #2 – 24 months after commencing the PhD programme
- PAR #3 – 36 months after commencing the PhD programme

1. General information

Name: UCPH user id:
or date of birth

Department: Principal supervisor:

Has the final PhD plan been approved? Yes No
If not, please attach the final PhD plan for approval

2. Masters programme

Name of MSc programme:

Is the MSc programme progressing according to plan? Yes No

Are all the required MSc courses passed? Yes No

Has a contract of the MSc thesis been made? Yes No

Has the MSc programme been completed? Yes No
If yes, please forward a copy of your diploma to the PhD school.

3. Mandatory seminars

Has the mandatory start-up seminar been held?

Seminar ca 3 months after study start date

Yes No

If **not**, please state date for planed seminar:

Has the mandatory status seminar been held?

Seminar ca 38 months after study start date

Yes No

If **not**, please state date for planed seminar:

4. Passed and expected PhD courses

Passed PhD courses means that the PhD School has approved the course as part of the student's PhD course portfolio and received a course certificate. Please make sure that the PhD Section has received a certificate for all passed courses

Have you passed the mandatory PhD course
"Responsible Conduct of Research"?

Yes No

State the summed ECTS of all passed coursework:

Expected courses and ECTS

List expected course activities for the remaining part of the PhD programme. Please send in certificates and/or form 2B once completed. Passed and expected course work should sum up to approximately 30 ECTS.

Title of course	Institution & link	ECTS suggested

5. Change of scientific environment

Stays at and visits to other academic environments in Denmark (not UCPH) and/or abroad (min. 7 days)

Has the change of scientific environment been arranged?

If yes, please list below

Yes No

Institution	Country	From (dd/mm/yyyy)	To (dd/mm/yyyy)

6. Knowledge dissemination and/or teaching activities

Please list below

Activity	Contribution	Approx. number of hours

7. Leave of absence

General leave, maternity leave, sick leave etc. Please list below

Reason	From (dd/mm/yyyy)	To (dd/mm/yyyy)

8. Part time work

If you work part time, please state the numbers of hours per week and the period

Reason	From (dd/mm/yyyy)	To (dd/mm/yyyy)

9. Scientific progress in the reporting period (cumulative)

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10. Plans for the coming reporting period (cumulative)

Inclusive research goals, course and dissemination activity and publications

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Signatures (or confirmation by e-mail)

The progress assessment report must be approved by the principal supervisor, the PhD coordinator of the department and the student. Confirmation by e-mail must be attached, if no signatures on the form

1. Principal Supervisor

Is the PhD student's progress in accordance with the PhD plan?

Yes

No – the PhD student will together with the supervisor(s) have focus on getting the PhD project back on track

No – a rectification plan is needed

Please attach a report stating the reasons for the negative assessment.

You can find the rules for how to proceed with a negative progress assessment report here:

www.science.ku.dk/english/research/phd/student/filer/regelsaet/Rectification_procedure.doc

Date:

Name:

Signature:

2. PhD student

The PhD student hereby confirms that he/she has seen the report and agrees with its contents and is provided adequate supervision.

Yes

No

Date:

Name:

Signature:

3. PhD Coordinator

The PhD student's progress is in accordance with the PhD plan

Yes

No

If not, please contact the PhD section

Date:

Name:

Signature:

Once you have completed the form and it is signed by all three parties, please save it as a Word or an OCR-readable (editable) PDF file and e-mail it to the PhD school at phd@science.ku.dk.

You can find your PhD coordinator here: www.science.ku.dk/english/research/phd/student/contact/