



## 2M. Integrated MSc/PhD Progress Assessment Report

The progress assessment report is filled in by the **principal supervisor** and must be approved by the PhD student and PhD coordinator. Please note that this is a **cumulative** report. The progress report is confirmation that the project is moving ahead as planned. The progress report will be read in conjunction with the final/revised and approved PhD-plan.

### Progress Assessment Report #

Please mark off the relevant progress assessment report

- PAR #1 – 50 months before completion of the PhD programme
- PAR #2 – 38 months before completion of the PhD programme
- PAR #3 – 26 months before completion of the PhD programme
- PAR #4 – 14 months before completion of the PhD programme
- PAR #5 – 6 months before completion of the PhD programme

### 1. General information

Name:  UCPH user id:   
or date of birth

Department:  Principal supervisor:

Has the final PhD plan been approved? Yes  No   
*If not, please attach the final PhD plan for approval*

### 2. Masters programme

Name of MSc programme:

Is the MSc programme progressing according to plan? Yes  No

Are all the required MSc courses passed? Yes  No

Has a contract of the MSc thesis been made? Yes  No

Has the MSc programme been completed? Yes  No   
*If yes, please forward a copy of your diploma to the PhD school.*

### 3. Mandatory seminars

Has the mandatory start-up seminar been held?

*Seminar ca 3 months after study start date*

Yes

No

If **not**, please state date for planed seminar:

Has the mandatory status seminar been held?

*Seminar ca 38 months after study start date*

Yes

No

If **not**, please state date for planed seminar:

### 4. Passed and expected PhD courses

*Passed PhD courses means that the PhD School has approved the course as part of the student's PhD course portfolio and received a course certificate. Please make sure that the PhD Section has received a certificate for all passed courses*

Have you passed the mandatory PhD course  
"Responsible Conduct of Research"?

Yes

No

State the summed ECTS of all passed coursework:

### Expected courses and ECTS

*List expected course activities for the remaining part of the PhD programme. Please send in certificates and/or form 2B once completed. Passed and expected course work should sum up to approximately 30 ECTS.*

Title of course	Institution & link	ECTS suggested

### 5. Change of scientific environment

*Stays at and visits to other academic environments in Denmark (not UCPH) and/or abroad (min. 7 days)*

Has the change of scientific environment been arranged?

*If yes, please list below*

Yes

No

Institution	Country	From (dd/mm/yyyy)	To (dd/mm/yyyy)

**6. Knowledge dissemination and/or teaching activities***Please list below*

Activity	Contribution	Approx. number of hours

**7. Leave of absence***General leave, maternity leave, sick leave etc. Please list below*

Reason	From (dd/mm/yyyy)	To (dd/mm/yyyy)

**8. Part time work***If you work part time, please state the numbers of hours per week and the period*

Reason	From (dd/mm/yyyy)	To (dd/mm/yyyy)

**9. Scientific progress in the reporting period (cumulative)**

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**10. Plans for the coming reporting period (cumulative)***Inclusive research goals, course and dissemination activity and publications*

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**Signatures (or confirmation by e-mail)**

*The progress assessment report must be approved by the principal supervisor, the PhD coordinator of the department and the student. Confirmation by e-mail must be attached, if no signatures on the form*

**1. Principal Supervisor**

Is the PhD student's progress in accordance with the PhD plan?

- Yes**
- Yes – but the PhD plan needs to be adjusted**
- No – a rectification plan is needed**

*Please attach a report stating the reasons for the negative assessment.*

*You can find the rules for how to proceed with a negative progress assessment report here:*

*[www.science.ku.dk/english/research/phd/student/filer/regelsaet/Rectification\\_procedure.doc](http://www.science.ku.dk/english/research/phd/student/filer/regelsaet/Rectification_procedure.doc)*

Date:  Name:

Signature:

**2. PhD student**

The PhD student hereby confirms that he/she has seen the report and agrees with its contents and is provided adequate supervision.

**Yes**  **No**

Date:  Name:

Signature:

**3. PhD Coordinator**

The PhD student's progress is in accordance with the PhD plan

**Yes**  **No**

*If not, please contact the PhD section*

Date:  Name:

Signature:

Once you have completed the form and it is signed by all three parties, please save it as a Word or an OCR-readable (editable) PDF file and e-mail it to the PhD school at [phd@science.ku.dk](mailto:phd@science.ku.dk).

You can find your PhD coordinator here: [www.science.ku.dk/english/research/phd/student/contact/](http://www.science.ku.dk/english/research/phd/student/contact/)