

## PROCEDURE FOR THE FOLLOW UP ON FEEDBACK FROM RECTOR ON THE DEANS REPORT ON QUALITY ASSURANCE.

17. JULI 2018

Under UCPH's quality assurance policy SCIENCE has a procedure for following up on the feedback from Rector.

## **Process**

The feedback from Rector is sent to SCIENCE each year at the end of December.

SCIENCE Study Administration prepares a list of all the follow-up points and describes the follow-up process for each of them. This form together with the Rector's feedback is sent to the Dean, the SCIENCE Management Team, the deputy heads of department for teaching, the heads of studies and the Faculty Management.

Any follow-up points which have not already been incorporated into the plans for the year will also be discussed by the above-mentioned bodies with a view to approving the follow-up points. In the Dean's next reporting on the quality of education, the follow-up points are discussed and considered.

## Responsible

The Dean is responsible for making sure there is the necessary follow up on the feedback from Rector. SCIENCE Study Administration supports the process.